



Post Registration Checklist

This checklist can only be completed once the Adams 12 enrollment desk has entered your data into our system. This process can take 1-5 business days, depending on volume.

1-5 business days after enrolling:

- **Call your school's registrar or the main office for your student(s) number(s):** _____

- **Create your Adams 12 Infinite Campus Parent Portal account, if you don't already have one:**
 - Visit century.adams12.org on a desktop computer or laptop
 - Click "*Infinite Campus*" (top right corner)
 - Click "*Need an account?*"
 - Enter STUDENT NUMBER
 - Enter YOUR EMAIL ADDRESS, as it appears in our system. (This will be your username.)
 - Enter the code you see in the image.
 - Click "*Sign Up!*"
 - Download the Infinite Campus Mobile App to your smartphone

- **Create your PayForIt account, if you don't already have one:**
 - Visit payforit.net on a desktop computer or laptop
 - Click "Register"
 - Complete User Information (Steps 1 and 2)

- **Determine if your student is eligible for bus transportation**
 - Go to adams12.org and click "Bus Route Locator" at bottom right corner to determine if bus transportation is available from your address
 - If yes, pick up a bus pass from the Adams 12 Transportation Facility located at 1350 E. 126th Avenue, Thornton, CO 80241

- **Apply for Free and Reduced lunch benefits** at myschoolapps.com

Helpful Tips for New Students

- Students are allowed to use **string backpacks** in class. All other bags/backpacks must be stored in student lockers. Century string backpacks are available for purchase in the main office at a cost of \$15 or students are welcome to provide their own.
- **Students are provided with an agenda.** The expectation is that students complete their agenda during each class period. Parents are encouraged to review their student's agenda with them each night. Replacement agendas can be purchased in counseling for \$5 if needed.
- All students are required to wear a **Century PE uniform**. Uniforms can be purchased from the main office at a cost of \$15 and can be reused each school year. Students will show their paid receipt to the PE teacher to obtain their uniform.
 - Students are required to wear their **student ID** above their waist at all times. If a student forgets their ID, they can get a temporary ID from the main office. Students that have to obtain a temporary ID more than once will have to serve detention. Additional ID's can be purchased from the counseling office for \$5 and do not result in a detention.
- **Please do not drop off students before 8:00 am.** Students are allowed into the building at 8:20 am unless they have a club or are attending a scheduled study session with a teacher. Students will wait for entry to the building at their designated entrance:
 - 6th grade entrance is located at the south side by the blacktop*
 - 7th grade entrance is located at the library entrance (in front of the bus lane)*
 - 8th grade entrance is located at the main entrance by the flagpole*
- **No hoodies are allowed in class.** Students are welcome to wear a hoodie to/from school and outside during lunch but it will need to remain in the student's locker during class.
- **Personal Electronic Devices** including earbuds and headphones are NOT permitted while in the hallways and stairwells. PED use is only allowed during the time that the student is with the staff member(s) granting permission.

Please visit www.century.adams12.org to review the full school handbook (under Family Resources)

